



MINUTES OF REGULAR BOARD MEETING
HASLETT BOARD OF EDUCATION
MONDAY, MAY 10, 2021
5593 FRANKLIN STREET, HASLETT, MI 48840
7:00 PM, **VIRTUAL FORMAT**
517-339-8242

Present: Lemmer/Bird/Collins/Michaud/Morey/Polverento/Wheeler

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Tammy Lemmer, President.

*An attendance roll call was held.

II. PLEDGE OF ALLEGIANCE

III. SUPERINTENDENT'S REPORT

1. Staff Resignations

Superintendent Cook reported he received staff resignations from:

- Kelsey Arambula (Ralya Special Education Teacher), effective June 11, 2021. Kelsey has served the district for one year.
- Tara King (MSU Preschool Special Education Teacher), effective July 2, 2021. Tara has served the district for six years.

Kelsey and Tara were wished well in their future endeavors.

2. Haslett High School End-of-Year Activities

Haslett High School will tentatively hold the following Spring events (under the guidelines from the MDHHS orders pertaining to COVID-19):

- Prom 2021 – Friday, May 14
- Senior Recognition – Thursday, May 27 (10 a.m. – Jamie Gent Stadium)
- Last Day for Seniors – Friday, May 28
- Graduation Practice – Thursday, June 3 (12 noon – 1 p.m. – Jamie Gent Stadium)
- Graduation – Sunday, June 6 (1 p.m. – Jamie Gent Stadium)

**In the case of inclement weather, a rain date has been scheduled for Monday, June 7 at 7 p.m.*

Plans for graduation will be similar to those in previous years. Up to 1,000 guests will be allowed to attend graduation, and social distancing will be observed with visitor chairs spaced six feet apart on the field. The graduation ceremony will be livestreamed for those individuals who are unable to attend.

3. Free COVID-19 Vaccination Clinic

Haslett Public Schools offered a free COVID-19 Vaccination Clinic on Friday, May 7 for anyone 16 years of age or older. An additional clinic has been scheduled for May 28 from 1-5 p.m. for the second round of vaccinations. As the FDA has just approved the Pfizer vaccine for children 12-15 years of age, the May 28 date will likely also be open for that age group to receive their first vaccination. The district is working with the Ingham County Health Department, and specific details will be shared as they become available. Superintendent Cook thanked the Ingham County Health Department and the Haslett High School Administration for organizing the clinic events.

4. Responsive Return to School Plan Update
This item was deferred to later in the agenda.
5. Haslett Board of Education Meeting Recording
Unfortunately, due to technical difficulties, a recording of the April 26, 2021 Board of Education meeting is unavailable. Superintendent Cook apologized for any inconvenience and noted that minutes of the meeting are available on the Board page of the District website, as usual.

IV. DISCUSSION ITEMS

1. 2021-22 IISD Proposed General Fund Budget – Jason Mellema
Jason Mellema (Ingham Intermediate School District Superintendent) reviewed the 2021-22 IISD Proposed General Fund Budget.

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to local school boards on or before May 1. Boards of Education of local school districts must do the following on or before June 1:

- A. Review the proposed intermediate school district budget
- B. Adopt a resolution expressing the board's support for or disapproval of the proposed budget, and
- C. If the board disapproves of the budget, they must submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

At the May 24, 2021 board meeting, the board will be asked to approve a resolution in support or a resolution in disapproval of the proposed 2021-22 IISD General Fund Budget.

There were questions regarding the impact of COVID on the budget, and if or how federal dollars are utilized. Unlike local districts, the ISD is not receiving any Federal COVID relief. Lansing Community College has also paused the Early College Program for the 2021-22 school year.

Superintendent Cook thanked Superintendent Mellema and the Ingham Intermediate School District for their efforts in helping districts maneuver through the pandemic challenges.

2. Recommendation to Purchase Paging and Clock Systems
The district accepted bids for paging and clock systems at Haslett High School and Haslett Middle School. Bid specifications were developed by Bret Emerson of CommtechDesign. Mr. Emerson reviewed the bids received and spoke with the vendors to ensure the requirements of the specifications were met.

Based on the input received from CommtechDesign, Jeff Cassin (Director of Technology), recommended the district award the contract for the paging systems at Haslett High School and Haslett Middle School to Moss Communications for the amount of \$64,729.48, and the contract for the clock systems at Haslett High School and Haslett Middle School to F.D. Hayes Electric Company for the amount of \$78,230. Funds are to be provided from the Building and Site Sinking Fund and Bond.

The paging and clock systems will be installed by August 27, 2021. This recommendation will be on the Consent Agenda of the May 24, 2021 board meeting.

3. Summer Roofing Project Recommendation

The district roofing consultant has recommended the replacement of the roof on the front side of the Community Education/Library building, along with a section of the roof at Wilkshire Early Childhood Center.

Rick Jensen (Director of Finance) is recommending the board approve the bid from Jimmerson Roofing and Siding in the amount of \$29,680 for the Community Education/Library roof, and the bid from Jimmerson Roofing and Siding in the amount of \$28,970 for the section of the roof at Wilkshire Early Childhood Center. Funds are to be provided from the Building and Site Sinking Fund.

These are essentially emergency repairs. The need for a full assessment of roofing, HVAC, and other infrastructure needs was discussed. Those are projects that fall under available sinking fund dollars.

The roofing projects will begin at the end of the school year. This recommendation will be on the Consent Agenda of the May 24, 2021 board meeting.

4. COVID-19 Extended Learning Plan Monthly Reconfirmation

The Haslett Board of Education discussed the reconfirmation of the COVID-19 Extended Learning Plan for the month of April. This plan must be submitted monthly to the Ingham Intermediate School District. Superintendent Cook reported there were no changes reflected in the April plan. This information is posted on the district website. There are only five weeks left of instruction this school year.

5. Responsive Return to School Attendance Data

The Return to Learn Legislation (Public Acts 147, 148, and 149 of 2020) modified the attendance requirement from the measure of scheduled physical attendance over 180 calendar days to a measure of participation through two-way interaction. These communication results are tabulated each week, posted to the district website, and included in the monthly Extended Learning Plan required by the State of Michigan.

V. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC

Board Correspondence

Secretary Wheeler shared correspondence from: Katharine Strunk regarding the four-day, in-person school week for K-5 students and Suzie Zuke thanking the Haslett Board of Education for their support.

All correspondence received by the Haslett Board of Education is personally read, considered, and receives a response.

Comments from the Public

The following individuals presented a public comment: David Gott and Terry Goldberg.

VI. BOARD REPORTS

1. Policy/Personnel Committee Meeting

Chairperson Polverento reported the Policy/Personnel Committee met on May 6, 2021 to receive an update on the District Equity Planning Committee, including the process used to select and invite candidates. The committee also discussed staffing needs for the upcoming school year and actions taken by the district to diversify the candidate pool. The committee received an update on the State of Michigan Budget for 2020-21, along with an overview of ESSER funds received and how these funds have been allocated. The committee was also updated on the Responsive Return to School Plan and discussed how

technology tools might be adopted by teachers moving forward (i.e., Google Classroom), and members received a list of Haslett High School year-end activities. Chairperson Polverento reminded the committee there are NEOLA Spring Updates that will be brought to the board for a first reading at the next regularly scheduled board meeting on May 24, 2021.

Finance/Facilities Committee Meeting

Chairperson Bird reported the Finance/Facilities Committee met on May 4, 2021 with a similar agenda and discussions as the Policy/Personnel Committee. The committee received an update on the Diversity Equity Plan, and Chairperson Bird shared he was very impressed with the amount of interest from individuals who indicated a desire to volunteer and serve on the committee. There will ongoing opportunities for all persons interested to provide feedback. A staffing update was given on district retirements and resignations, Director of Finance Jensen gave the committee an update on the State of Michigan Budget for 2021-22, and Superintendent Cook updated the committee on the Responsive Return to School Plan and year-end activities scheduled for Haslett High School.

2. Haslett's Voice for Change

Superintendent Cook indicated the Administrative Team met with Jacquelyn Duckett to review the Equity Planning Committee selection process and to develop a plan to move forward with the committee. Invitations were sent out last week, and a final list of members will be finalized soon. Dr. Flennaugh has been assisting with choosing committee members and has been guiding the selection process based on responses received from the Equity Survey. The Equity Planning Committee will have representation from Haslett's Voice for Change, the Haslett Board of Education, district staff, students, alumni, and community members.

3. Items from Board Members

- Secretary Wheeler asked for High School Graduation clarification. The Board of Education members will be present on the stage and will be able to hand diplomas out to requested graduates. Brandy Butcher (High School Principal) will share specific details in the near future.
- Vice President Polverento congratulated the arts and music staff for forging ahead with their spring activities and allowing their students to showcase their talents with spring programs.
- Joshua Morey expressed a huge thank you to all teachers, and indicated their efforts are greatly appreciated.

VII. CONSENT AGENDA

MOTION BY BIRD, SECONDED BY MOREY TO APPROVE:

1. THE APRIL 26, 2021 REGULAR BOARD MEETING MINUTES, AS PRESENTED.
2. THE MAY 4, 2021 FINANCE/FACILITIES COMMITTEE MEETING MINUTES, AS PRESENTED.
3. THE MAY 6, 2021 POLICY/PERSONNEL COMMITTEE MEETING MINUTES, AS PRESENTED.

Motion Carried. Unanimous vote. 7-0 (Roll call vote 7 ayes, 0 nays)

VIII. ANNOUNCEMENTS

- A Finance/Facilities Committee Meeting has been scheduled for May 18, 2021 at 9:00 AM. This meeting may be held remotely depending on the current Ingham County Health Department's restrictions for in-person gatherings.
- A Policy/Personnel Committee Meeting has been scheduled for May 20, 2021 at 9:00 AM. This meeting may be held remotely depending on the current Ingham County Health Department's restrictions for in-person gatherings.
- A regularly scheduled Board of Education Meeting will be held on May 24, 2021 at 7:00 PM. This meeting may be held remotely depending on the current Ingham County Health Department's restrictions for in-person gatherings.

IX. CLOSED SESSION

MOTION BY POLVERENTO, SECONDED BY COLLINS TO MOVE INTO CLOSED SESSION AT 8:08 PM, PER THE REQUEST OF SUPERINTENDENT COOK, TO DISCUSS UNION CONTRACT NEGOTIATIONS PURSUANT TO SECTION 8(C) OF THE OPEN MEETINGS ACT.

Roll Call: Yes: Lemmer/Bird/Collins/Michaud/Morey/Polverento/Wheeler
No: None **Motion carried. Unanimous vote: 7-0**

MOTION BY WHEELER, SECONDED BY MOREY TO RETURN TO OPEN SESSION AT 9:31 PM.

Roll Call: Yes: Lemmer/Bird/Collins/Michaud/Morey/Polverento/Wheeler
No: None **Motion carried. Unanimous vote: 7-0**

X. ACTION ITEMS

1. Approval of District Negotiation Teams
Superintendent Cook, using the authority entrusted to him by the Haslett Board of Education to conduct negotiations, is recommending the board approve the District Administrative Negotiation Teams of:

Haslett Education Association

Steve Cook
Rick Jensen
Jim Polasek
Brandy Butcher
Diane Newman
Erin North
Diane Lindbert

Haslett Educational Secretaries Association

Steve Cook
Rick Jensen

Haslett Paraprofessional Association

Steve Cook
Rick Jensen
Jim Polasek

Haslett Applied Services Association

Steve Cook
Rick Jensen

MOTION BY BIRD, SECONDED BY MICHAUD TO APPROVE SUPERINTENDENT COOK'S RECOMMENDATION FOR THE ADMINISTRATIVE NEGOTIATION TEAMS.

Motion Carried. Unanimous vote. 7-0 (Roll call vote: 7 ayes, 0 nays)

2. Haslett Education Association Letter of Agreement

The Haslett Education Association Letter of Agreement, dated March 11, 2021, was negotiated with the District's Administrative Negotiation Team and the Haslett Education Association. With input from the Haslett Board of Education with regard to the content of the Letter of Agreement, Superintendent Cook is recommending the board approve the extra duty stipend to be paid out by May 21, 2021.

MOTION BY POLVERENTO, SECONDED BY COLLINS TO APPROVE THE EXTRA DUTY STIPEND, AS OUTLINED IN THE MARCH 11, 2021 LETTER OF AGREEMENT, TO BE PAID OUT BY MAY 21, 2021.

XI. ADJOURNMENT

MOTION BY POLVERENTO, SECONDED BY MOREY TO ADJOURN AT 9:35 PM.

Motion Carried. Unanimous vote. 7-0

Date Approved_____

Board Secretary_____

(M. Gustafson, Recorder)