



MINUTES OF ORGANIZATIONAL MEETING
HASLETT BOARD OF EDUCATION
MONDAY, JANUARY 11, 2021
5593 FRANKLIN STREET, HASLETT, MI 48840
7:00 PM, VIRTUAL FORMAT
517-339-8242

Present: Lemmer/Bird/Collins/Michaud/Morey/Polverento/Wheeler

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Tammy Lemmer, ranking officer of the preceding Board.

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE (Mr. Bird, Mrs. Collins, and Mr. Morey)

Mrs. Lemmer administered the Oath of Office to Mr. Greg Bird, Mrs. Tracy Collins, and Mr. Joshua Morey.

IV. ELECTION OF OFFICERS (January 2021 – December 2021)

Having declared all board offices vacant, Mrs. Lemmer opened the floor for nominations for Board President.

President

Nomination by Polverento, supported by Bird to nominate Mrs. Tammy Lemmer for the Office of President. Motion by Morey, seconded by Collins to close nominations for the Office of President.

Motion carried. Unanimous vote: 7-0

All board members were in agreement of Mrs. Tammy Lemmer to serve as Board President.

Unanimous vote: Ayes: 7, Nays: 0

Vice President

Nomination by Wheeler, supported by Morey to nominate Mrs. Molly Polverento for the Office of Vice President. Motion by Collins, seconded by Bird to close nominations for the Office of Vice President.

Motion carried. Unanimous vote: 7-0

All board members were in agreement of Mrs. Molly Polverento to serve as Board Vice President.

Unanimous vote: Ayes: 7, Nays: 0

Secretary

Nomination by Lemmer, supported by Polverento to nominate Mrs. Cammy Wheeler for the Office of Secretary. Motion by Bird, seconded by Morey to close nominations for the Office of Secretary.

Motion carried. Unanimous vote: 7-0

All board members were in agreement of Mrs. Cammy Wheeler to serve as Board Secretary.

Unanimous vote: Ayes: 7, Nays: 0

Treasurer

Nomination by Polverento, supported by Morey to nominate Mr. Greg Bird for the Office of Treasurer. Motion by Wheeler, seconded by Collins to close nominations for the Office of Treasurer.

Motion carried. Unanimous vote: 7-0

All board members were in agreement of Mr. Greg Bird to serve as Board Treasurer.

Unanimous vote: Ayes: 7, Nays: 0

V. SUPERINTENDENT'S REPORT

1. Board Member Recognition

The State of Michigan has proclaimed January as School Board Recognition Month. Superintendent Cook acknowledged the continuing effort of our school board members in providing leadership, guidance, and countless hours of hard work to improving education for the students in Haslett.

2. Early Graduation Requests

Superintendent Cook stated he received letters from Haslett High School recommending early graduation for four students. Wyatt Chapin (Senior), Emma Myers (Senior), Synkhoa Tran (Senior), and Fatima Vera Vasquez (Junior) wish to graduate early at the end of the first semester of the 2020-21 school year.

Superintendent Cook is requesting the board approve these requests and take action at this meeting.

3. Food Service Director Recommendation

Superintendent Cook recommended for hire James Davis for the Director of Food Service position. James has 16 years of experience working in the area of Dining Services, with his most recent employment as the Senior Director of Dining Services for FLIK Independent School Dining in Pontiac. James will be working collaboratively with Williamston Community Schools.

4. Personnel Recommendations

The following teachers are recommended for hire:

- A. Emily Clark is recommended for hire as a Grade 3 Teacher at Ralya Elementary School. She has a BA in Special Education, Comprehensive Science and Arts for Teaching, and International Teaching Experience from Grand Valley State University. Emily was previously employed as a Special Education Cognitively Impaired Teacher at Fowlerville Community Schools.
- B. Kristen Shirey is recommended for hire as a district School Psychologist. She has a BS in Neuroscience and Cultural Anthropology from the University of Michigan and an MA in School Psychology from Michigan State University. Kristen was previously employed with the Clinton County Regional Educational Service Agency (CCRESA) as a School Psychologist.

VI. DISCUSSION ITEMS

1. Responsive Return to School Plan Update

Superintendent Cook gave an update on Hybrid Implementation Planning. At this time, the K-12 Hybrid schedules are complete, K-12 cohorts are in place, safety protocols have been established and staff have been trained in all buildings, all recommended PPE is in place and available to students and staff, and staffing will be finalized shortly.

The bus schedule has been completed and will be shared with parents this week. Parents have been asked to fill out a Transportation Survey, which will help confirm the number of students who will be riding the bus. The Special Education Learning Lab at Ralya Elementary School has been reinstated and will be phased back across the elementary level for high-needs classrooms.

Beginning January 18, Haslett Public Schools, in collaboration with the Ingham County Health Department has made the COVID-19 vaccine available to school employees. The Health Department is experiencing delays with the registration process; however, they are working diligently to keep delays to a minimum, and school employees registering with the Ingham County Health Department should receive confirmation soon regarding their appointment to receive the first dose of the vaccine.

Superintendent Cook recommended to the Haslett Board of Education that K-5 students (whose parents chose the Hybrid Plan) return to school for in-person instruction on February 1, 2021, and students in grades 6-12 return on February 8, 2021. Board members asked questions regarding the status of local COVID-19 data in relation to the approved metrics and the impact of potential vaccination dates for teachers on the Superintendent's recommendation. Board members discussed the mitigation measures which will be required in our buildings when students return under the Hybrid Plan, including social distancing, hand hygiene, and mask requirements for all students and employees and how these mitigation measures had informed previous deliberation of the approved metrics.

2. COVID-19 Extended Learning Plan Monthly Reconfirmation (December)

The Haslett Board of Education discussed the reconfirmation of the COVID-19 Extended Learning Plan for the month of December. This plan must be submitted monthly to the Ingham Intermediate School District. Superintendent Cook reported there were no changes reflected in the December plan. This information is posted on the district website.

3. Responsive Return to School Attendance Data

The Return to Learn Legislation (Public Acts 147, 148, and 149 of 2020) modified the attendance requirement from the measure of scheduled physical attendance over 180 calendar days to a measure of participation through two-way interaction. These communication results are tabulated each week, posted to the district website, and included in the monthly Extended Learning Plan required by the State of Michigan.

VII. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC

Board Correspondence

Secretary Wheeler acknowledged correspondence from Stephanie Brookhouse, Rachelle Hollabaugh, Jason Kildea, Amy Webster, Brian Webster, Geoff Batten, Lisa Armstrong, and David Gott regarding students returning to in-person instruction. A video was received from

Tennille Whitmore highlighting this season's Volleyball Team, and Sarah Rohlf and Erin Parr sent an email regarding letters constructed by their English 12 Bearing Witness students.

All correspondence received by the Haslett Board of Education is personally read, considered, and receives a response.

Comments from the Public

The following individuals presented a public comment: Michael Brooks, Brian Webster, Stephanie Brookhouse, Rachelle Hollabaugh, Amy Webster, Dr. Charles Taunt, Jenna McLendon, Jason Kildea, Jeff Williams, Terry Goldberg, and Korine Wawrzynski.

VIII. BOARD REPORTS

1. President's Report

President Lemmer appointed 2021 Board Committee assignments as follows:

<u>Policy/Personnel Committee</u>	<u>Finance/Facilities Committee</u>
Molly Polverento (Chairperson)	Greg Bird (Chairperson)
Tracy Collins	Joshua Morey
Greg Michaud	Cammy Wheeler

2. Policy/Personnel Committee: Chairperson Polverento reported members of the 2020 Policy/Personnel Committee met on January 6, 2021 to receive updates on the planning for the Responsive Return to School, transitioning elementary students for the Hybrid Plan, vaccination dates for school staff, reinstating the Special Education Learning Labs, and the timeline for completing the Bus Schedule. The committee also discussed COVID-19 metrics and how to move forward with the equity plan.
3. Finance/Facilities Committee: Chairperson Bird reported he joined the members of the 2020 Finance/Facilities Committee and met on January 7, 2021 to receive updates on the planning process for returning to in-person instruction. The committee also discussed updates received from the Michigan Department of Health and Human Services in relation to the vaccination process for school staff and health metrics. Superintendent Cook apprised the committee of district happenings and activities.
4. Haslett's Voice for Change
Superintendent Cook reported Dr. Terry Flenbaugh will soon be meeting with committees to discuss the equity timeline and to answer questions.
5. Items from Board Members
 - Tracy Collins congratulated the Haslett High School early graduates for their amazing achievements.
 - Molly Polverento reminded the Board of Education of the upcoming 2021 MASB Winter Institute, which is scheduled virtually for February 19-21. This year's institute will be centered around strengthening the foundations of school board governance.
 - Tammy Lemmer acknowledged the one-year anniversary of the passing of Bart Wegenke (Haslett High School Principal) and Sarah Mittino (Ralya Special Education Teacher). These two individuals had a tremendous impact on Haslett Public Schools.

IX. ACTION ITEMS

1. Designation of ISOA Representative

The Ingham Intermediate School District (IISD) has requested that Boards of Education appoint a representative to serve on the Ingham School Officers Association's (ISOA) Executive Board. The ISOA typically meets the first Wednesday of the month from 7:30 AM – 9 AM.

MOTION BY MICHAUD, SECONDED BY MOREY TO APPOINT MRS. CAMMY WHEELER TO REPRESENT THE HASLETT BOARD OF EDUCATION ON THE INGHAM SCHOOL OFFICERS ASSOCIATION BOARD.

Motion carried. Unanimous vote: 7-0

2. Responsive Return to School Dates

Following Superintendent Cook's presentation regarding the Responsive Return to School dates, the Board of Education continued their discussion. Vice President Polverento indicated a desire to move forward with the return dates of February 1 and February 8, being mindful of any spikes in COVID-19 numbers. Superintendent Cook indicated the board committees would be further discussing the health metrics prior to the next regularly scheduled board meeting on January 25, 2021. Members noted that while the availability of the vaccine was great news, there was still too much uncertainty regarding supply and demand to delay the start dates. Vaccine availability was not part of the original decision-making conversation.

MOTION BY BIRD TO BEGIN THE HYBRID PLAN FOR ELEMENTARY STUDENTS ON FEBRUARY 16, 2021 AND SECONDARY STUDENTS THE FOLLOWING WEEK.

Motion not seconded; motion failed.

MOTION BY MICHAUD, SECONDED BY COLLINS TO SUPPORT SUPERINTENDENT COOK'S RECOMMENDATION TO MOVE THE RETURN TO SCHOOL DATES TO FEBRUARY 1, 2021 FOR ELEMENTARY STUDENTS AND FEBRUARY 8, 2021 FOR SECONDARY STUDENTS.

Motion carried. 6-1 (Roll Call Vote: 6 ayes, 1 nay)

X. CONSENT AGENDA

MOTION BY BIRD, SECONDED BY POLVERENTO TO APPROVE:

1. THE MINUTES OF THE DECEMBER 28, 2020 REGULAR BOARD MEETING, AS PRESENTED.
2. THE MINUTES OF THE JANUARY 6, 2021 POLICY/PERSONNEL COMMITTEE MEETING, AS PRESENTED.
3. THE MINUTES OF THE JANUARY 7, 2021 FINANCE/FACILITIES COMMITTEE MEETING, AS PRESENTED.

4. THE EARLY GRADUATION REQUESTS OF WYATT CHAPIN (SENIOR), EMMA MYERS (SENIOR), SYNKHOA TRAN (SENIOR), AND FATIMA VERA VASQUEZ (JUNIOR) TO GRADUATE AT THE END OF THE FIRST SEMESTER OF THE 2020-21 SCHOOL YEAR, PENDING SUCCESSFUL COMPLETION OF ALL GRADUATION REQUIREMENTS.
5. THE DELEGATION OF THE BOARD SECRETARY AND TREASURER DUTIES TO THE SUPERINTENDENT OR HIS DESIGNEE, AS APPROPRIATE.
6. THE HIRING OF JAMES DAVIS AS THE DIRECTOR OF FOOD SERVICE, EFFECTIVE JANUARY 4, 2021.
7. THE HIRING OF THE FOLLOWING TEACHERS:
 - A. EMILY CLARK AS A GRADE 3 TEACHER AT RALYA ELEMENTARY SCHOOL, EFFECTIVE JANUARY 19, 2021.
 - B. KRISTEN SHIREY AS A DISTRICT SCHOOL PSYCHOLOGIST, EFFECTIVE JANUARY 25, 2021.

Motion Carried. Unanimous vote. 7-0

XI. ANNOUNCEMENTS

- A Policy/Personnel Committee Meeting has been scheduled for January 20, 2021 at 9:00 AM. This meeting will be held remotely in response to the Ingham County Health Department's restrictions for in-person gatherings.
- A Finance/Facilities Committee Meeting has been scheduled for January 21, 2021 at 9:00 AM. This meeting will be held remotely in response to the Ingham County Health Department's restrictions for in-person gatherings.
- A regularly scheduled Board of Education meeting will be held on January 25, 2021 at 7:00 PM. A Zoom link will be provided for remote public participation in response to the Ingham County Health Department's restrictions for in-person gatherings.

XII. ADJOURNMENT

MOTION BY COLLINS, SECONDED BY WHEELER TO ADJOURN AT 9:33 PM.

Motion Carried. Unanimous vote. 7-0

Date Approved _____

Board Secretary _____

(M. Gustafson, Recorder)