



MINUTES OF REGULAR MEETING  
HASLETT BOARD OF EDUCATION  
5593 FRANKLIN STREET, HASLETT, MI 48840  
MONDAY, APRIL 27, 2020  
7:00 PM, **VIRTUAL FORMAT**  
517-339-8242

Present: Lemmer/Collins/East/Morey/Polverento/Wheeler  
\*An attendance roll call was held

Absent: Michaud

Staff: S. Cook/R. Jensen/M. Gustafson

Guests: J. Mellema/H. McNamara

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Tammy Lemmer, President.

II. PLEDGE OF ALLEGIANCE

III. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC

No correspondence or comments from the public.

IV. SUPERINTENDENT'S REPORT

1. District Continuous Learning Plan Update

The District Continuous Learning Plan has been in place for the past week. Participation numbers are high for both elementary and secondary levels, with the majority of the district families making connections with their teachers.

2. Construction Update

Superintendent Cook gave an update on the status of construction for the 2018 Bond. At this point, the district is planning to move forward with construction as scheduled. Classroom packing will begin in the next few weeks.

3. 2020-21 Schools of Choice Open Enrollment

Superintendent Cook stated our Schools of Choice open enrollment period for the 2020-21 school year will be May 1 – May 31, 2020. Applications will be available on the district website and at the Haslett Administration Building during the open enrollment period. The board was asked to take action to approve the Schools of Choice Resolution at this meeting.

4. Superintendent Communication Clarification

Superintendent Cook clarified correspondence sent to district families on Friday, April 24, 2020, regarding school event cancellations and postponements. Changes to events listed as “postponed” in the communication are not yet finalized. A District Leadership Team has been assembled and will be meeting this week to discuss how to move forward on postponed events, most notably Prom and Graduation. These events will likely occur; however, no specific decisions have been made regarding dates.

V. DISCUSSION ITEMS

1. 2020-21 IISD Proposed General Fund Budget – Jason Mellema  
Jason Mellema (IISD Superintendent) and Helen McNamara (IISD Assistant Superintendent for Finance and Business) reviewed the 2020-21 IISD Proposed General Fund Budget.

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to local school boards on or before May 1. Boards of Education of local school districts must do the following on or before June 1:

- A. Review the proposed intermediate school district budget
- B. Adopt a resolution expressing the board's support for or disapproval of the proposed budget; and
- C. If the board disapproves of the budget, they must submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

At the May 11, 2020, board meeting, the board will be asked to approve a resolution in support or a resolution in disapproval of the proposed 2020-21 IISD General Fund Budget.

2. 2019-20 Proposed Budget Amendment  
Rick Jensen (Director of Finance) recommended revisions to the 2019-20 General Operating Fund Budget. The proposed budget amendment will be an action item at the May 11, 2020, board meeting. Due to the circumstances surrounding COVID-19 and uncertainty regarding the status of the state budget, the district has decided to postpone the 2020-21 Budget Forecast presentation.
3. Evaluations – Administrators/Superintendent  
The topic of evaluations for district administrators and the Superintendent was discussed at the Policy/Personnel and Finance/Facilities Committee meetings. The current Executive Order allows for flexibility in if or how an administrator's evaluation is conducted. However, board members feel it would be helpful to move forward with some form of an evaluation. The Haslett Board of Education will adopt a resolution at a future board meeting to eliminate the current evaluation contract requirements and opt to focus on writing a narrative and summary utilizing the Reeve's Domains, Administrative Goals, and identified SMART Goals when completing district Administrator and Superintendent evaluations.

The District Administrative Goals will also be reviewed at a future board meeting.

VI. BOARD REPORTS

1. Finance/Facilities Committee

Chairperson East reported the Finance/Facilities Committee met on April 24, 2020, to discuss the district budget, proceeding with the bond construction project this summer, and how construction will affect students returning to classrooms this fall. A possible process for Administrator evaluation was also discussed.

2. Policy/Personnel Committee

Chairperson Polverento reported the Policy/Personnel Committee met on April 20, 2020, to discuss the Continuous Learning Plan (parent and student communication), end-of-year activities, bond construction plans, district staffing and retirements, in addition to Administrator and Superintendent evaluations.

3. Items from Board Members:

- Trustee Collins called attention to the recent ruling of the Sixth Circuit U.S. Court of Appeals regarding Detroit students and their fundamental right to education.
- Vice President Polverento indicated the Policy/Personnel Committee would be reviewing Spring NEOLA updates in May.
- President Lemmer indicated she was happy to see the signs in yards recognizing students from the 2020 senior class.

VII. CONSENT AGENDA

MOTION BY POLVERENTO SECONDED BY MOREY TO APPROVE:

1. THE MINUTES OF THE APRIL 13, 2020, REGULAR BOARD MEETING, AS PRESENTED.
2. THE MINUTES OF THE APRIL 20, 2020, POLICY/PERSONNEL COMMITTEE MEETING, AS PRESENTED.
3. THE MINUTES OF THE APRIL 24, 2020, FINANCE/FACILITIES COMMITTEE MEETING, AS PRESENTED.
4. THE 2020-21 SCHOOLS OF CHOICE RESOLUTION, AS PRESENTED IN ATTACHMENT C. THIS RESOLUTION STATES HASLETT PUBLIC SCHOOLS WILL PARTICIPATE IN THE SCHOOLS OF CHOICE PROGRAM UNDER SECTIONS 105 AND 105C FOR THE 2020-21 SCHOOL YEAR. SECTION 105C ALLOWS ENROLLING PUPILS RESIDING IN AN INTERMEDIATE SCHOOL DISTRICT CONTIGUOUS TO THE INTERMEDIATE SCHOOL DISTRICT OF THE ENROLLING DISTRICT TO APPLY FOR SCHOOLS OF CHOICE. THE RESOLUTION ALSO STATES THE BUILDINGS, GRADE LEVELS, AND/OR SPECIALIZED PROGRAMS FOR WHICH APPLICATIONS WILL BE ACCEPTED AND THE NUMBER OF POSITIONS AVAILABLE.

5. THE ENTERING INTO AN AGREEMENT TO CONSOLIDATE TECHNOLOGY OFFICE MANAGEMENT SERVICES OF THE HASLETT PUBLIC SCHOOLS WITH THE WILLIAMSTON COMMUNITY SCHOOLS. THE TERM OF THE AGREEMENT IS JULY 1, 2020 – JUNE 30, 2021.
6. THE ENTERING INTO AN AGREEMENT WITH OKEMOS PUBLIC SCHOOLS FOR THE PURPOSE OF MANAGING OUR FOOD SERVICE PROGRAM. THE TERM OF THE AGREEMENT IS JULY 1, 2020 – JUNE 30, 2021.
7. THE CAMERA/SECURITY BID RECEIVED FROM SONITROL IN THE AMOUNT OF \$159,588 FOR THE 2018 BOND PROJECT.

**Motion carried. Unanimous vote. 6-0 (Roll Call Vote: 6 ayes, 0 nays)**

VIII. ANNOUNCEMENTS

- A Regularly scheduled Board of Education Meeting will be held on May 11, 2020, at 7:00 PM. This meeting will be held in a virtual format due to the “Stay Home, Stay Safe” order.
- A Policy/Personnel Committee Meeting has been scheduled for May 19, 2020, at 7:30 AM in the Haslett Administration Building. A decision regarding whether the meeting will be held in person or remotely will be made pending information on the status of the “Stay Home, Stay Safe” order.
- A Finance/Facilities Committee Meeting has been scheduled for May 20, 2020, at 9:00 AM in the Haslett Administration Building. A decision regarding whether the meeting will be held in person or remotely will be made pending information on the status of the “Stay Home, Stay Safe” order.

IX. ADJOURNMENT

MOTION BY MOREY SECONDED BY COLLINS TO ADJOURN AT 7:47 PM.

**Motion Carried. Unanimous vote. 6-0 (Roll Call Vote: 6 ayes, 0 nays)**

Date Approved \_\_\_\_\_

Board Secretary \_\_\_\_\_

(M. Gustafson, Recorder)