



MINUTES OF REGULAR BOARD MEETING  
HASLETT BOARD OF EDUCATION  
MONDAY, MAY 13, 2019  
7:00 PM, BOARD ROOM  
HASLETT ADMINISTRATION BUILDING  
5593 FRANKLIN STREET, HASLETT, MI 48840  
517-339-8242

Present: Lemmer/Collins/East/Morey/Polverento/Wheeler

Absent with Notice: Michaud

Staff: S. Cook/S. Gillings/R. Jensen/M. Gustafson/J. Cassin/B. Hastings

Guest: M. Kirkpatrick

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Tammy Lemmer, President.

II. PLEDGE OF ALLEGIANCE

III. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC (Five Minute Time Limit)  
No correspondence or comments from the public.

IV. SUPERINTENDENT'S REPORT

1. Staff Resignation

Superintendent Cook acknowledged the resignation of Jennifer Kuntz (Ralya 2<sup>nd</sup> Grade Teacher), effective June 13, 2019. She has served the district for two years. Jennifer was thanked for her years of service and wished well in her future endeavors.

2. Haslett High School Ranked Among Best Schools in State of Michigan

Haslett High school is ranked #24 out of 650 high schools in Michigan in the 2019 Best High Schools list by U.S. News & World Report. Schools are ranked on their performance on state-required tests, graduation rates and how well they prepare for graduation.

3. 9<sup>th</sup> Annual Race for Ralya – Sunday, May 19

The staff and community were invited to attend or participate in the Race for Ralya fundraiser scheduled for May 19, 2019. The Race for Ralya/5K/Walk/Run is a fun, family event for all ages. This year, there will be a giant slide and inflatable obstacle course. For additional information, contact Sonia Lerch at Ralya Elementary School or Playmakers in Okemos. You may also register online at: <https://runsignup.com/Race/MI/Haslett/RaceforRalya>.

4. End-of-Year Activities

Staff and community members were invited to participate in the following end-of-year activities:

- May 16 (7:30 PM) – Middle School Choir Pops Concert – Performing Arts Center
- May 21 (7:30 PM) – High School Band Spring Awards Concert – Performing Arts Center
- May 23 (9 AM) – High School Senior Recognition – Performing Arts Center
- May 29 and May 30 (8 PM) – High School Cabaret Concert – Performing Arts Center
- June 2 (1 PM) – High School Graduation – MSU Breslin Center

V. DISCUSSION ITEMS

1. Computer and Monitor Replacement Recommendation

Jeff Cassin, Director of Technology, attended our meeting to recommend the purchase of 149 Hewlett Packard computers and 56 LED monitors for use throughout the district.

These purchases will be part of the district's technology capital outlay expenditures for 2019-20. This recommendation will be an action item at the June 10, 2019 board meeting.

2. Second Reading of Proposed New and Revised Board Policies

Molly Polverento (Policy/Personnel Chairperson) presented a second reading of recommended new and revised board policies from NEOLA, as listed below:

Bylaw 0100 – Definitions (Revised)

Bylaw 0167.2 – Closed Session (Revised)

Policy 1422.01 – Drug Free Work Place (New)

Policy 1430/3430/4430 – Leaves of Absence (New/Revised)

Policy 2210 – Curriculum Development (Revised)

Policy 2414 – Reproductive Health and Family Planning (Revised)

Policy 3120 – Employment of Professional Staff (Revised)

Policy 3120.04 – Employment of Substitutes (Revised)

Policy 5113.01 – Schools of Choice (Intra-District) (Revised)

Policy 5113.02 – School Choice Options Provided by Federal Law (Revised)

Policy 6321 – New School Construction, Renovation (Revised)

Policy 6325 – Procurement – Federal Grants/Funds (Revised)

Policy 6605 – Crowdfunding (Revised)

Policy 8400 – School Safety Information (Revised)

Policy 8402 – Emergency Operations Plan (New)

Policy 8500 – Food Services (Revised)

The proposed new and revised board policies will be an action item at the June 10, 2019 board meeting.

3. District Administrative 2018-19 (End-of-Year Summary)

Superintendent Cook and Associate Superintendent Gillings reviewed the progress made on the 2018-19 District Administrative Goals.

VI. BOARD REPORTS

1. Finance/Facilities Committee Meeting

Chairperson East reported the Finance/Facilities Committee met on May 7, 2019 to discuss the Bond Updates for Phases I and II (acknowledging there will be challenges to families during the construction period), staffing updates, Superintendent Cook's SMART goals and Haslett Happenings. The next Finance/Facilities Committee Meeting is scheduled for June 6 at 7:30 AM.

2. Policy/Personnel Committee Meeting

Chairperson Polverento reported the Policy/Personnel Committee met on May 8, 2019 and discussed many of the same agenda items as the Finance/Facilities Committee, including staffing updates and the process for interviewing for the administrative openings of the Wilkshire Early Childhood Center Principal and the Middle School Associate Principal. The next Policy/Personnel Committee Meeting is scheduled for June 4 at 3:30 PM.

3. Items from Board Members:

- Tracy Collins recognized the wonderful performance given by the 6<sup>th</sup> grade band students during their Spring Concert on May 9.
- Molly Polverento also acknowledged the hard work that goes into planning the band performances, along with the effort it takes to broadcast the event to individuals who cannot attend the concert.
- Tammy Lemmer reported Murphy Elementary School received a grant in the amount of \$500 from Delta Dental. Mrs. Hamilton's second grade class won this grant to be used for the Library Media Center.
- Tammy Lemmer reminded the board of the upcoming commencement activities scheduled for June 2 at the Breslin Center. She also indicated communication containing specific commencement information will be forwarded to board members shortly.

VII. ACTION ITEMS

1. 2019 IISD Board of Education Biennial Election

The Ingham Intermediate School District has asked Boards of Education to approve a resolution to consider a board designee and alternate to attend the IISD Biennial Election scheduled for June 3, 2019 in the Thorburn Education Center (Room ABC) at 6 PM. The resolution also asks the designated representative or alternate cast votes for two candidates for six-year terms and one candidate for a four-year partial term.

Erin Schor (incumbent), Michael Flowers (incumbent) and Christopher Eaton are running for the two open six-year board seats. Lori Zajac (incumbent) is running for the one four-year (partial term) board seat. Due to short timelines, the board was asked to approve the Resolution Designating our District's Election Representative at this meeting.

**MOTION BY EAST, SECONDED BY MOREY TO APPOINT CAMMY WHEELER AS THE DESIGNATED REPRESENTATIVE OF HASLETT PUBLIC SCHOOLS FOR THE ELECTORAL BODY OF THE IISD BIENNIAL ELECTION TO BE HELD ON JUNE 3, 2019, AND TAMMY LEMMER AS AN ALTERNATE REPRESENTATIVE.**

THE DESIGNATED REPRESENTATIVE, OR THE ALTERNATE IN THE EVENT OF THE ABSENCE OF THE DESIGNATED REPRESENTATIVE, IS FURTHER DIRECTED TO CAST VOTES ON THE BALLOT ON BEHALF OF THE HASLETT BOARD OF EDUCATION FOR:

ERIN SCHOR AND MICHAEL FLOWERS (FULL TERMS)  
LORI ZAJAC (PARTIAL TERM)

**Motion carried. Unanimous vote 6-0**

2. 2019-20 IISD Proposed General Fund Budget

This action item is regarding a resolution to support or a resolution to disapprove the Ingham Intermediate School District's 2019-20 Proposed General Fund Budget. Based on the information the board received at the April 29, 2019 board meeting and subsequent committee meetings, the board was in agreement to approve the resolution in support of the 2019-20 General Fund Budget of the IISD as presented in Attachment D1 of the May 13, 2019 board agenda.

MOTION BY POLVERENTO, SECONDED BY WHEELER TO APPROVE THE INGHAM INTERMEDIATE SCHOOL DISTRICT'S BUDGET RESOLUTION SUPPORTING THE 2019-20 GENERAL FUND BUDGET OF THE INGHAM INTERMEDIATE SCHOOL DISTRICT AS PRESENTED IN ATTACHMENT D1 OF THE MAY 13, 2019 BOARD AGENDA.

**Motion carried. Unanimous vote 6-0**

VIII. CONSENT AGENDA

MOTION BY MOREY, SECONDED BY EAST TO APPROVE:

1. THE APRIL 29, 2019 REGULAR BOARD MEETING MINUTES, AS PRESENTED.
2. THE MAY 7, 2019 FINANCE/FACILITIES COMMITTEE MEETING MINUTES, AS PRESENTED.
3. THE MAY 8, 2019 POLICY/PERSONNEL COMMITTEE MEETING MINUTES, AS PRESENTED.

**Motion carried. Unanimous vote: 6-0**

IX. ANNOUNCEMENTS

- Due to the Memorial Day Holiday, there is no Board of Education Meeting scheduled for May 27, 2019.
- A Policy/Personnel Committee Meeting has been scheduled for June 4, 2019 at 3:30 PM in the Haslett Administration Building.
- A Finance/Facilities Committee Meeting has been scheduled for June 6, 2019 at 7:30 AM in the Haslett Administration Building.

- A regularly scheduled Board of Education Meeting will be held on June 10, 2019 at 7:00 PM in the Board Room of the Haslett Administration Building.

X. ADJOURNMENT

MOTION BY POLVERENTO, SECONDED BY COLLINS TO ADJOURN AT 7:44 PM.

**Motion Carried. Unanimous vote. 6-0**

Date Approved \_\_\_\_\_

Board Secretary \_\_\_\_\_

(M. Gustafson, Recorder)