



MINUTES OF REGULAR BOARD MEETING  
HASLETT BOARD OF EDUCATION  
MONDAY, APRIL 29, 2019  
7:00 PM, BOARD ROOM  
HASLETT ADMINISTRATION BUILDING  
5593 FRANKLIN STREET, HASLETT, MI 48840  
517-339-8242

Present: Lemmer/Collins/East/Michaud/Morey/Polverento/Wheeler

Staff: S. Cook/S. Gillings/R. Jensen/M. Gustafson/B. Hastings/C. Luea/D. Newman  
C. Sykes/P. Sykes/A. Tisdale/M. Woodhams

Guests: A. Dorr/M. Kirkpatrick/E. Luea/M. Luea/N. Luea/J. Mellema/L. Zajac

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Tammy Lemmer, President.

II. PLEDGE OF ALLEGIANCE

III. CORRESPONDENCE AND COMMENTS FROM THE PUBLIC (Five Minute Time Limit)

No correspondence or comments from the public.

IV. SUPERINTENDENT'S REPORT

1. Staff Retirement

Superintendent Cook acknowledged the retirement of Mona Kay Woodhams (Middle School Associate Principal), effective June 30, 2019. She has served the district for 16 years. Mona Kay was thanked for her years of service and wished well in her future endeavors.

2. Staff Resignations

Superintendent Cook reported he received staff resignations from:

A. Kasey Sauder (High School Counselor), effective June 13, 2019. Kasey has served the district for six years.

B. Krista Schafer (Wilkshire Early Childhood Teacher), effective June 13, 2019. Krista has served the district for 15 years.

Kasey and Krista were wished well in their future endeavors.

3. 2019-20 Schools of Choice Open Enrollment

Superintendent Cook stated our Schools of Choice open enrollment period for the 2019-20 school year will be May 1 – May 31, 2019. Applications will be available on our website and at the Haslett Administration Building during the open enrollment period. The board was asked to take action to approve the Schools of Choice Resolution at this meeting.

V. DISCUSSION ITEMS

1. 2019-20 IISD Proposed General Fund Budget

Jason Mellema (Ingham Intermediate School District Superintendent) reviewed the 2019-20 IISD Proposed General Fund Budget.

Section 624 of the Revised School Code, as amended, requires the intermediate school district to submit its budget to local school boards on or before May 1. Boards of Education of local school districts must do the following on or before June 1:

- A. Review the proposed intermediate school district budget
- B. Adopt a resolution expressing the board's support for or disapproval of the proposed budget; and
- C. If the board disapproves of the budget, they must submit to the intermediate school board any specific objections and proposed changes the constituent board has to the budget.

At the May 13, 2019 board meeting, the board will be asked to approve a resolution in support or a resolution in disapproval of the proposed 2019-20 IISD General Fund Budget.

2. Haslett Middle School Robotics Program

Diane Newman (Haslett Middle School Principal), Chris Luea, and Andrew Tisdale (Middle School Teachers) presented the STEAM and Robotics Program available at Haslett Middle School. A. Dorr (Middle School student) demonstrated a classroom robot.

3. First Reading of Proposed New and Revised Board Policies

Molly Polverento (Policy/Personnel Chairperson) presented a first reading of recommended new and revised Board policies from NEOLA, as listed below:

Bylaw 0100 – Definitions (Revised)

Bylaw 0167.2 – Closed Session (Revised)

Policy 1422.01 – Drug Free Work Place (New)

Policy 1430/3430/4430 – Leaves of Absence (New/Revised)

Policy 2210 – Curriculum Development (Revised)

Policy 2414 – Reproductive Health and Family Planning (Revised)

Policy 3120 – Employment of Professional Staff (Revised)

Policy 3120.04 – Employment of Substitutes (Revised)

Policy 5113.01 – Schools of Choice (Intra-District) (Revised)

Policy 5113.02 – School Choice Options Provided by Federal Law (Revised)

Policy 6321 – New School Construction, Renovation (Revised)

Policy 6325 – Procurement – Federal Grants/Funds (Revised)

Policy 6605 – Crowdfunding (Revised)

Policy 8400 – School Safety Information (Revised)

Policy 8402 – Emergency Operations Plan (New)

Policy 8500 – Food Services (Revised)

## VI. BOARD REPORTS

### 1. Finance/Facilities Committee Meeting

Chairperson East reported the Finance/Facilities Committee met on April 23, 2019 to discuss the Bond update and communication strategies for construction, collaboration agreements for Business Office/Technology/Director of Food Service support with Okemos and Williamston Schools, along with reshaping student engagement with the board of education. The next two Finance/Facilities Committee meetings are scheduled for May 7 at 7:30 AM and June 4 at 7:30 AM. These meetings will be held at the Administration Building.

### 2. Policy/Personnel Committee Meeting

Chairperson Polverento reported the Policy/Personnel Committee met on April 24, 2019 to receive an update on construction for the 2018 Bond, discussed proposed NEOLA policy updates, received an overview on cooperative agreements with Okemos and Williamston Schools for Business Office/Technology/Director of Food Service support, along with discussing the IISD biennial board election and Kindergarten Round-Up activities. The next two Policy/Personnel Committee meetings are scheduled for May 8 at 7:30 AM and June 4 at 3:30 PM. These meetings will be held at the Administration Building.

### 3. Items from Board Members:

- Treasurer East reported she had an opportunity to demonstrate weaving at the Historical Museum to 2<sup>nd</sup> grade students from Ralya Elementary School. She reported the students were to be commended for their behavior and attentiveness. Karen also noted appreciation for the dedicated staff who make this and other enrichment opportunities available for Haslett students.
- Vice President Polverento thanked and congratulated Gail Hicks (Wilkshire Early Childhood Center Principal) for providing parents with a wonderful Kindergarten Round-Up experience. She particularly thanked Karen Amachree (Wilkshire Kindergarten teacher) for sharing the singing talents of her students. The event was very professional and received great feedback from attendees.
- Trustee Collins reported she volunteered for Title I programs at Ralya Elementary School in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grade classrooms in reading and advanced math. She indicated she appreciated the opportunities students are afforded in the Haslett district.

VII. CONSENT AGENDA

MOTION BY EAST, SECONDED BY COLLINS TO APPROVE:

1. THE APRIL 15, 2019 REGULAR BOARD MEETING MINUTES, AS PRESENTED.
2. THE APRIL 23, 2019 FINANCE/FACILITIES COMMITTEE MEETING MINUTES, AS PRESENTED.
3. THE APRIL 24, 2019 POLICY/PERSONNEL COMMITTEE MEETING MINUTES, AS PRESENTED.
4. THE 2019-20 SCHOOLS OF CHOICE RESOLUTION AS PRESENTED IN ATTACHMENT D. THIS RESOLUTION STATES HASLETT PUBLIC SCHOOLS WILL PARTICIPATE IN THE SCHOOLS OF CHOICE PROGRAM UNDER SECTION 105 AND SECTION 105C FOR THE 2019-20 SCHOOL YEAR. SECTION 105C ALLOWS ENROLLING PUPILS RESIDING IN AN INTERMEDIATE SCHOOL DISTRICT CONTIGUOUS TO THE INTERMEDIATE SCHOOL DISTRICT OF THE ENROLLING DISTRICT TO APPLY FOR SCHOOLS OF CHOICE. THE RESOLUTION ALSO STATES THE BUILDINGS, GRADE LEVELS AND/OR SPECIALIZED PROGRAMS FOR WHICH APPLICATIONS WILL BE ACCEPTED AND THE NUMBER OF POSITIONS AVAILABLE.
5. THE CONSTRUCTION BIDS RECEIVED FROM CLARK CONSTRUCTION FOR THE 2018 BOND.
6. ENTERING INTO AN AGREEMENT TO CONSOLIDATE FINANCIAL OFFICE MANAGEMENT SERVICES OF THE HASLETT PUBLIC SCHOOLS WITH THE WILLIAMSTON COMMUNITY SCHOOLS. THE TERM OF THE AGREEMENT IS JULY 1, 2019 – JUNE 30, 2020.
7. ENTERING INTO AN AGREEMENT TO CONSOLIDATE TECHNOLOGY OFFICE MANAGEMENT SERVICES OF THE HASLETT PUBLIC SCHOOLS WITH THE WILLIAMSTON COMMUNITY SCHOOLS. THE TERM OF THE AGREEMENT IS JULY 1, 2019 – JUNE 30, 2020.
8. ENTERING INTO AN AGREEMENT WITH OKEMOS PUBLIC SCHOOLS FOR THE PURPOSE OF MANAGING OUR FOOD SERVICE PROGRAM. THE TERM OF THE AGREEMENT IS JULY 1, 2019 – JUNE 30, 2020.

**Motion carried. Unanimous vote: 7-0**

VIII. ANNOUNCEMENTS

- A Finance/Facilities Committee Meeting has been scheduled for May 7, 2019 at 7:30 AM in the Haslett Administration Building.
- A Policy/Personnel Committee Meeting has been scheduled for May 8, 2019 at 7:30 AM in the Haslett Administration Building.

- A regularly scheduled Board of Education Meeting will be held on May 13, 2019 at 7:00 PM in the Board Room of the Haslett Administration Building.
- A Finance/Facilities Committee Meeting has been scheduled for June 4, 2019 at 7:30 AM in the Haslett Administration Building.
- A Policy/Personnel Committee Meeting has been scheduled for June 4, 2019 at 3:30 PM in the Haslett Administration Building.

IX. ADJOURNMENT

MOTION BY POLVERENTO, SECONDED BY EAST TO ADJOURN AT 8:00 PM.

**Motion Carried. Unanimous vote. 7-0**

Date Approved\_\_\_\_\_

Board Secretary\_\_\_\_\_

(M. Gustafson, Recorder)