



MINUTES OF REGULAR BOARD MEETING
HASLETT BOARD OF EDUCATION
MONDAY, JUNE 25, 2018
7:00 PM, BOARD ROOM
HASLETT ADMINISTRATION BUILDING
5593 FRANKLIN STREET, HASLETT, MI 48840
517-339-8242

Present: Coady/Bird/Lemmer/Polverento/Wheeler

Absent with Notice: East/Kohler

Staff: S. Cook/S. Jones/R. Jenson/A. Dykman/S. Gillings/M. Gustafson/B. Hastings

I CALL TO ORDER

The meeting was called to order at 7:00 PM by Chris Coady, President.

II PLEDGE OF ALLEGIANCE

III APPOINTMENT OF ACTING SECRETARY

In the absence of the Board Secretary, it was necessary to appoint an Acting Secretary.

MOTION BY COADY, SECONDED BY POLVERENTO TO APPOINT CAMMY WHEELER AS ACTING SECRETARY AT THE JUNE 25, 2018 BOARD OF EDUCATION MEETING.

Motion Carried. Unanimous vote. 5-0

IV CORRESPONDENCE AND COMMENTS FROM THE PUBLIC

Acting Secretary Wheeler acknowledged correspondence from:

- Sherren Jones thanking the board for her retirement gift, along with the board's continuous support.

V SUPERINTENDENT'S REPORT

1. Personnel Recommendations

The following teachers are being recommended for the 2018-19 school year:

- A. Chelsea May is being recommended for hire as a Special Education Teacher at Wilkshire Early Childhood Center. She has a BA in Elementary Education from Wartburg College and an MA in Special Education from Morningside College. Chelsea was previously employed as an Intellectually Disabled/Behavior Disorder Teacher at Waukee Community Schools in Iowa.
- B. Elise Millard is being recommended for hire as an Art Teacher at Wilkshire Early Childhood Center and Haslett Middle School. She has a BA in Art Education, with a concentration in Photography and Ceramics, from Michigan State University. Elise was previously an Intern Teacher at Pinecrest Elementary School and East Lansing High School.

- C. Amanda Rybicki is being recommended for hire as a Middle School Counselor at Haslett Middle School. She has a BA in Mathematics and Biology, with an emphasis in Special Education, along with an MA in School Counseling from Grand Valley State University. Amanda was previously employed as a High School Counselor at Olivet Community Schools.
- 2. Bond/Sinking Fund Update
Superintendent Cook gave an update on the upcoming Bond/Sinking Fund Millage.
- 3. Other Comments as Necessary
None.

VI DISCUSSION ITEMS

- 1. Out-of-State Field Trip Requests
 - A. Haslett High School French Class to Toronto, Canada
Alison Dykman, High School French Teacher, has requested to take the Haslett High School French 4 students on an out-of-state field trip to Toronto, Canada, from September 20-23, 2018 to attend a concert and a cooking class, along with visiting Ripley's Aquarium and the CN Tower. This request will be an action item at the July 9, 2018 board meeting.
 - B. Haslett High School French Class to Chicago, Illinois
Alison Dykman has also requested to take the Haslett High School French Class on an out-of-state field trip to Chicago, Illinois, on November 30, 2018 to visit the Art Institute of Chicago. This request will be an action item at the July 9, 2018 board meeting.
- 2. Second Reading of Proposed New and Revised Board Policies
Tammy Lemmer, Policy/Personnel Committee Chair, presented a second reading of recommended new and revised board policies from NEOLA, as listed below:
 - Bylaw 0143.1 – Public Expression of Board Members (Revised-Customized)
 - Policy 1421 – Criminal History Record Check – Administration (Revised)
 - Policy 3121 – Criminal History Record Check – Professional Staff (Revised)
 - Policy 4121 – Criminal History Record Check – Support Staff (Revised-Customized)
 - Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised)
 - Policy 5111 – Eligibility of Resident/Nonresident Students (Revised-Customized)
 - Policy 8321 – Criminal Justice Information Security (Revised)
 - Policy 7530 – Lending of Board-Owned Equipment – Technology (Revised)
 - Bylaw 0100 – Definitions – Social Media (Revised-Customized)
 - Policy 7540 – Technology – Social Media (Revised)

Policy 7540.04 – Staff Technology Acceptable Use and Safety – Social Media (Revised)

Policy 7544 – Use of Social Media – Social Media (New-Customized)

The policies will be available for review at the Haslett Administration Building. Unless there are any changes to the policies, a final reading will take place at the July 9, 2018 board meeting.

3. Deletion of Current Policy 2414 – Reproductive Health and Family Planning
Tammy Lemmer, Policy/Personnel Committee Chair, recommended the deletion of current policy 2414 (Reproductive Health and Family Planning), as information is duplicated in Policy 2418 (Sex Education) approved by the Board in March 2018.

This policy deletion will be a final deletion at the July 9, 2018 board meeting.

VII BOARD REPORTS

1. Policy/Personnel Committee Meeting
No report.
2. Finance/Facilities Committee Meeting
No report.
3. Items from Board Members:
 - President Coady gave special recognition to Sherren Jones, Associate Superintendent, for her 50 years of service to Haslett Public Schools.

VIII ACTION ITEMS

MOTION BY BIRD, SECONDED BY POLVERENTO TO APPROVE:

1. THE JUNE 11, 2018 REGULAR MEETING MINUTES, AS PRESENTED.
2. THE JUNE 11, 2018 CLOSED SESSION MINUTES, AS PRESENTED.
3. THE HIRING OF THE FOLLOWING TEACHERS WITH AN EFFECTIVE DATE OF AUGUST 21, 2018:
 - A. CHELSEA MAY AS A SPECIAL EDUCATION TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER.
 - B. ELISE MILLARD AS AN ART TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER AND HASLETT MIDDLE SCHOOL.
 - C. AMANDA RYBICKI AS A MIDDLE SCHOOL COUNSELOR AT HASLETT MIDDLE SCHOOL.
4. THE WORLD HISTORY TEXTBOOK ADOPTION FOR THE ESTIMATED PRICE OF \$24,409.44, WHICH INCLUDES 215 TEXTBOOKS AND A SIX-YEAR ONLINE STUDENT SUITE SUBSCRIPTION.

5. THE SCHEDULE OF 2018-19 BOARD MEETINGS, AS PRESENTED.
6. THE 2017-18 FINAL BUDGET AMENDMENT OF THE GENERAL FUND, AS PRESENTED IN ATTACHMENT D OF THE JUNE 25, 2018 BOARD AGENDA.
7. THE 2018-19 BUDGET OF THE GENERAL FUND AND SCHOOL SERVICES FUND, AS PRESENTED IN ATTACHMENT E OF THE JUNE 25, 2018 BOARD AGENDA.
8. THE RESOLUTION AUTHORIZING ISSUANCE OF NOTES IN ANTICIPATION OF THE STATE SCHOOL AID WHICH ALLOWS THE DISTRICT TO BORROW \$3,250,000 TO PROVIDE FOR THE PROJECTED CASH FLOW DEFICIENCY.
9. SUPERINTENDENT COOK'S CONTRACT RECOMMENDATION FOR DISTRICT ADMINISTRATORS AND SUPERVISORS.
Motion carried. Unanimous vote. 5-0

Action items #10 and #11 were pulled for acknowledgement.

10. Approval of Superintendent Cook's 2017-18 Year-End Evaluation
President Coady pulled this action item to share details about Superintendent Cook's 2017-18 year-end evaluation. She stated the board evaluated Superintendent Cook in Closed Session at the June 11 board meeting. President Coady saluted the board for their work in carrying out this important responsibility.

The evaluation consisted of three parts: Professional Practice, Administrative Goals and Student Growth. The overall rating for Superintendent Cook's 2017-18 Year-End Evaluation is *Highly Effective*.

President Coady stated the evaluation conversation was valuable for the board and Superintendent Cook. She reported the board feels Superintendent Cook had a successful year and is looking forward to future years.

11. Approval of Superintendent Cook's Contract
Vice President Lemmer pulled this action item to discuss along with Superintendent Cook's 2017-18 Year-End Evaluation.

MOTION BY LEMMER, SECONDED BY POLVERENTO TO APPROVE SUPERINTENDENT COOK'S 2017-18 YEAR-END EVALUATION AND TO EXTEND SUPERINTENDENT COOK'S CONTRACT TO JUNE 30, 2020, PURSUANT TO THE TERMS IN THE DRAFT AGREEMENT FORWARDED TO BOARD MEMBERS AND GIVES PRESIDENT COADY THE AUTHORITY TO EXECUTE THIS AGREEMENT.

Motion carried. Unanimous vote. 5-0

IX ANNOUNCEMENTS

- A regularly scheduled Board of Education meeting will be held on July 9, 2018 at 7:00 PM in the Board Room of the Administration Building.
- A regularly scheduled Board of Education meeting will be held on August 13, 2018 at 7:00 PM in the Board Room of the Administration Building.

X ADJOURNMENT

MOTION BY POLVERENTO, SECONDED BY WHEELER TO ADJOURN AT 7:25 PM.

Motion Carried. Unanimous vote. 5-0

Date Approved_____

Board Secretary_____

(M. Gustafson, Recorder)