



MINUTES OF REGULAR BOARD MEETING
HASLETT BOARD OF EDUCATION
MONDAY, JUNE 11, 2018
7:00 PM, BOARD ROOM
HASLETT ADMINISTRATION BUILDING
5593 FRANKLIN STREET, HASLETT, MI 48840
517-339-8242

Present: Coady/Bird/East/Kohler/Lemmer/Polverento/Wheeler

Staff: S. Cook/S. Jones/R. Jenson/B. Butcher/S. Gillings/M. Gustafson/B. Hastings/D. Lindbert
D. Newman/J. Smith

Guests: S. Batten/T. Goldberg

I CALL TO ORDER

The meeting was called to order at 7:00 PM by Chris Coady, President.

II PLEDGE OF ALLEGIANCE

III CORRESPONDENCE AND COMMENTS FROM THE PUBLIC

Secretary Kohler acknowledged correspondence from:

- Two students from Mrs. Cull's class at Haslett High School regarding Standardized Assessments
- Bonnye Woods, Ralya Elementary School Teacher, thanking the board for her retirement gift
- HOMTV regarding their Safety and Security Program

IV SUPERINTENDENT'S REPORT

1. Successful Graduation Ceremony

Principal Wegenke, high school staff and parent volunteers were congratulated on a successful and well-organized graduation ceremony and end-of-the-year activities.

2. Middle School Principal Recommendation

Superintendent Cook announced the recommendation to hire Mrs. Diane Newman for the Middle School Principal position. Mrs. Newman has served as the Associate Principal at Haslett High School for the past three years. During her tenure, she has served as an MTSS Coach/Intervention Specialist at Haslett High School/Haslett Middle School and as a Resource Teacher at Haslett Middle School.

3. High School Associate Principal Recommendation

Superintendent Cook also announced the recommendation to hire Mrs. Brandy Butcher as the new High School Associate Principal. Mrs. Butcher served as the MTSS/Intervention Specialist at Haslett Middle School for the past three years and as a Science Teacher at Haslett Middle School for ten years.

4. Personnel Recommendations

The following teachers are being recommended for the 2018-19 school year:

- A. Allison Comer-Djoko is being recommended for hire as a Spanish Teacher at Haslett High School. She has a BA in Spanish and ESL and an MA in Education from Michigan State University. Allison was previously employed as an English as a Second Language Instructor at Holt Public Schools and as a Spanish Instructor at Michigan Virtual High School.
- B. Kathryn Hale is being recommended for hire as a Grade 2 Teacher at Murphy Elementary School. She has a BA in Elementary Education and Language Arts from Michigan State University. Kathryn was previously employed as a Grade 3 Teacher at Gier Park Elementary School in Lansing.
- C. Jennifer Hamers is being recommended for hire as a Counselor at Haslett Middle School. She has a BA in Applied Arts from Central Michigan University and an MA in Counseling from Spring Arbor University. Jennifer was previously employed as an Elementary and Middle School Counselor at Grand Ledge Public Schools.
- D. Sarah Hundt is being recommended for hire as a Grade 2 Teacher at Ralya Elementary School. She has a BA in Elementary Education and Language Arts from Michigan State University. Sarah was previously employed as a Grade 4 Teacher at Buchanan Elementary School in Grand Rapids.
- E. Lindsey Loniewski is being recommended for hire as a Developmental Kindergarten Teacher at Wilkshire Early Childhood Center. She has a BA in Education from Spring Arbor University. Lindsey was previously employed as a Special Education Paraprofessional at Wilkshire Early Childhood Center.
- F. Matthew McDonald is being recommended for hire as an Art Teacher at Haslett High School and Haslett Middle School. He has a BA in Fine Arts Education from Michigan State University. Matthew was previously employed as an Art Teacher at Swartz Creek Community Schools.
- G. Taylor Pringle is being recommended for hire as a Physical Education Teacher at Wilkshire Early Childhood Center. She has a BA in Physical Education from Olivet College. Taylor was previously a long-term substitute with Haslett Public Schools as a STEAM Teacher.
- H. Elana Waugh is being recommended for hire as a STEAM Teacher at Wilkshire Early Childhood Center. She has a BA in Art and Elementary Education from Albion College and an MA in Curriculum and Instruction from Eastern Michigan University. Elana was previously employed as an Elementary Teacher at Bath Community Schools.

5. Other Comments as Necessary

None.

V DISCUSSION ITEMS

1. High School World History Textbook Adoption
Jeff Smith, High School Social Studies Department Chair, presented information about the World History textbook adoption. The estimated price of \$24,409.44 includes 215 textbooks and a six-year online Student Suite subscription. This recommendation will be an action item at the June 25, 2018 board meeting.
2. 2018-19 Budget Hearing
We have met the legal requirement of a notice in our local newspaper that the board will hold a public hearing on our 2018-19 proposed General Operating Fund.
3. Proposed 2017-18 Final Budget Amendment
Rick Jensen, Director of Finance, recommended revisions to the 2017-18 General Operating Fund.

The Policy/Personnel Committee met on June 1 and the Finance/Facilities Committee met on June 7 to review the proposed 2017-18 budget amendment. The 2017-18 budget amendment will be an action item at the June 25 meeting.

4. Proposed 2018-19 Budget
Mr. Rick Jensen, Director of Finance, presented the 2018-19 proposed General Operating Fund and School Services Fund Budgets.

The Policy/Personnel Committee met on June 1 and the Finance/Facilities Committee met on June 7 to review the proposed 2018-19 Budget. The 2018-19 Budget will be an action item at the June 25 board meeting.

5. Security Upgrade Purchase Recommendations
Superintendent Cook reviewed the security upgrade purchase recommendations for installation this summer.
6. First Reading of Proposed New and Revised Board Policies
Tammy Lemmer, Policy/Personnel Committee Chair, presented a first reading of recommended new and revised board policies from NEOLA, as listed below:

Bylaw 0143.1 – Public Expression of Board Members (Revised-Customized)

Policy 1421 – Criminal History Record Check – Administration (Revised)

Policy 3121 – Criminal History Record Check – Professional Staff (Revised)

Policy 4121 – Criminal History Record Check – Support Staff (Revised-Customized)

Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised)

Policy 5111 – Eligibility of Resident/Nonresident Students (Revised-Customized)

Policy 8321 – Criminal Justice Information Security (Revised)

Policy 7530 – Lending of Board-Owned Equipment – Technology (Revised)

Bylaw 0100 – Definitions – Social Media (Revised-Customized)

Policy 7540 – Technology – Social Media (Revised)

Policy 7540.04 – Staff Technology Acceptable Use and Safety – Social Media (Revised)

Policy 7544 – Use of Social Media – Social Media (New-Customized)

The policies will be available for review at the Haslett Administration Building. Unless there are any changes to the policies, a second reading will take place at the June 25 board meeting.

7. Deletion of Current Policy 2414 – Reproductive Health and Family Planning
Tammy Lemmer, Policy/Personnel Committee Chair, recommended the deletion of current policy 2414 (Reproductive Health and Family Planning), as information is duplicated in Policy 2418 (Sex Education) approved by the Board in March 2018.

This policy deletion will be reviewed again at the June 25 board meeting.

VI BOARD REPORTS

1. Policy/Personnel Committee Meeting
Chairperson Lemmer reported the Policy/Personnel Committee met on June 1, 2018 to discuss the latest policy updates from NEOLA, along with the proposed 2018-19 budget, security upgrade purchase recommendations and the 2018 graduation ceremony.
2. Finance/Facilities Committee Meeting
Chairperson East reported the Finance/Facilities Committee met on June 7, 2018 to discuss 2018-19 food service rates, the latest policy updates from NEOLA, the proposed 2018-19 budget and security upgrade purchase recommendations.
3. Items from Board Members:
 - President Coady presented a draft of the 2018-19 Schedule of Board of Education Meetings. The final schedule will be approved at the June 25 board meeting.
 - Tammy Lemmer congratulated the Class of 2018 and thanked the staff who helped with the planning process and the teachers who attended the event.

VII ACTION ITEMS

MOTION BY EAST, SECONDED BY KOHLER TO APPROVE:

1. THE MAY 14, 2018 REGULAR MEETING MINUTES, AS PRESENTED.
2. THE MAY 14, 2018 CLOSED SESSION MINUTES, AS PRESENTED.
3. THE MAY 14, 2018 POLICY/PERSONNEL COMMITTEE MEETING MINUTES, AS PRESENTED.

4. THE JUNE 1, 2018 POLICY/PERSONNEL COMMITTEE MEETING MINUTES, AS PRESENTED.
5. THE JUNE 7, 2018 FINANCE/FACILITIES COMMITTEE MEETING MINUTES, AS PRESENTED.
6. THE HIRING OF THE FOLLOWING TEACHERS WITH AN EFFECTIVE DATE OF AUGUST 21, 2018:
 - A. ALLISON COMER-DJOKO AS A SPANISH TEACHER AT HASLETT HIGH SCHOOL.
 - B. KATHRYN HALE AS A GRADE 2 TEACHER AT MURPHY ELEMENTARY SCHOOL.
 - C. JENNIFER HAMERS AS A COUNSELOR AT HASLETT MIDDLE SCHOOL.
 - D. SARAH HUNDT AS A GRADE 2 TEACHER AT RALYA ELEMENTARY SCHOOL.
 - E. LINDSEY LONIEWSKI AS A DEVELOPMENTAL KINDERGARTEN TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER.
 - F. MATTHEW MCDONALD AS AN ART TEACHER AT HASLETT HIGH SCHOOL AND HASLETT MIDDLE SCHOOL.
 - G. TAYLOR PRINGLE AS A PHYSICAL EDUCATION TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER.
 - H. ELANA WAUGH AS A STEAM TEACHER AT WILKSHIRE EARLY CHILDHOOD CENTER.
7. THE RESOLUTION TO CONTINUE THE DISTRICT'S MEMBERSHIP IN THE MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION FOR THE 2018-19 SCHOOL YEAR.
8. THE PURCHASE OF 103 HEWLETT PACKARD COMPUTERS (\$438.16 EACH) AND 31 LED MONITORS (\$95 EACH) FOR USE THROUGHOUT THE DISTRICT FROM INACOMP TSG, TOTALING \$48,075.48; 150 HEWLETT PACKARD CHROMEBOOKS – INCLUDING CHROME MANAGEMENT CONSOLE LICENSES (\$176.27 EACH) FROM SEHI COMPUTER PRODUCTS, TOTALING \$26,440.50; AND 5 CHARGING CARTS (\$859 EACH) FROM REMC SAVE BID PROJECT, TOTALING \$4,295. THESE PURCHASES WILL BE PART OF THE DISTRICT'S TECHNOLOGY CAPITAL OUTLAY EXPENDITURES FOR 2018-19.
9. THE TWO-YEAR LABOR AGREEMENT, EFFECTIVE JULY 1, 2018 – JUNE 30, 2020 WITH THE HASLETT EDUCATION ASSOCIATION, ICEA/MEA/NEA.
10. THE TWO-YEAR LABOR AGREEMENT, EFFECTIVE JULY 1, 2018 – JUNE 30, 2020 WITH THE HASLETT APPLIED SERVICES ASSOCIATION, MEA/NEA.

- 11. THE TWO-YEAR LABOR AGREEMENT, EFFECTIVE JULY 1, 2018 – JUNE 30, 2020 WITH THE HASLETT APPLIED SERVICES ASSOCIATION, MEA/NEA.
- 12. THE FOLLOWING TAX CERTIFICATION OF THE TREASURERS OF THE CHARTER TOWNSHIPS OF MERIDIAN AND BATH, AND WOODHULL TOWNSHIP, AS SET FORTH IN ATTACHMENT E, FORM L-4029, FOR SUMMER TAX COLLECTION.

		Meridian, Bath & Woodhull <u>(Half Year)</u>
Homestead Property	School Operating	-0-
	Debt	4.1650
	2009 Sinking Fund	.3844
	2013 Sinking Fund	.6175
Non-Homestead Property	School Operating	9.0000
	Debt	4.1650
	2009 Sinking Fund	.3844
	2013 Sinking Fund	.6175

Motion carried. Unanimous vote: 7-0

VIII ANNOUNCEMENTS

- A regularly scheduled Board of Education meeting will be held on June 25, 2018 at 7:00 PM in the Board Room of the Administration Building.

IX CLOSED SESSION

MOTION BY LEMMER, SECONDED BY BIRD TO MOVE INTO CLOSED SESSION AT 8:15 PM, PER THE REQUEST OF SUPERINTENDENT COOK, TO CONDUCT HIS 2017-18 YEAR-END EVALUATION.

Roll Call: Yes: Coady/Bird/East/Kohler/Lemmer/Polverento/Wheeler
No: None **Motion carried. Unanimous vote: 7-0**

MOTION BY BIRD, SECONDED BY POLVERENTO TO RETURN TO OPEN SESSION AT 10:36 PM. **Motion carried. Unanimous vote: 7-0**

X ADJOURNMENT

MOTION BY POLVERENTO, SECONDED BY KOHLER TO ADJOURN AT 10:37 PM.
Motion Carried. Unanimous vote. 7-0

Date Approved_____

Board Secretary_____

(M. Gustafson, Recorder)