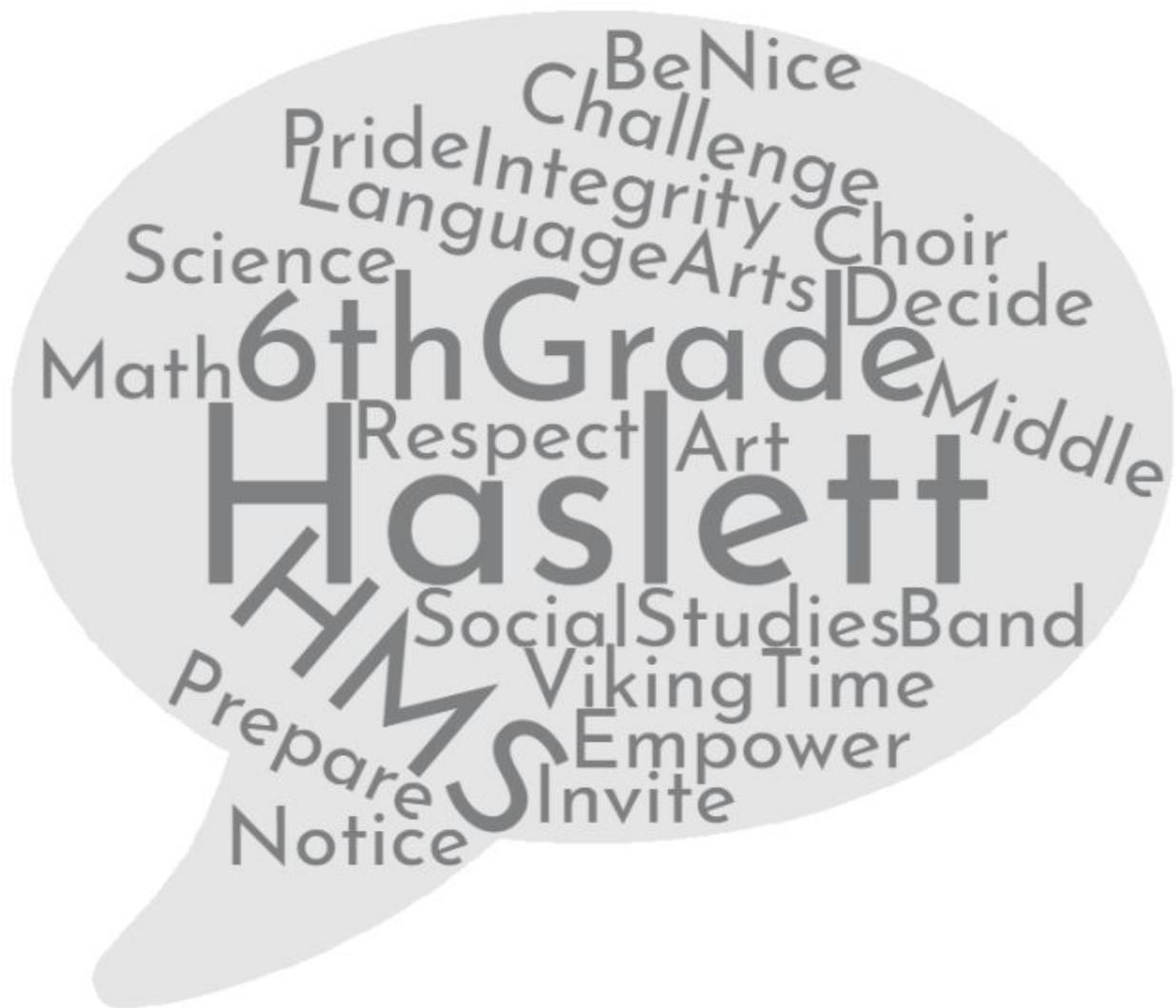


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Haslett Middle School Information Book



Introduction

Middle School is a time of many changes for both students and their parents. The Haslett Middle School staff is aware of the difficulties that may arise during the transition from elementary to middle school. We provide a structure to make this transition as smooth as possible.

The following information addresses some of the questions most frequently asked by students and parents.

Middle School Registration Day: Wednesday, August 14, 2019

Pick up student schedule
Picture Day
Get student planner
Sign up clubs and sports

Turn in paperwork
Get locker and lock assignment
Tour the building

6th Grade Teams

Here at HMS, we have teaming in the 6th grade. This means that all students on a team have the same 4 core teachers (math, science, language arts, social studies) all year long. In the 6th grade, we have two teams, 61 and 62.

Typical 6th Grade Schedule

1st hour: Core Class
2nd hour: Exploratory Class
3rd hour: Core Class
4th hour: Core Class
Lunch
Viking Time
5th hour: Exploratory Class
6th hour: Core Class

Exploratory Classes

The philosophy behind offering exploratory classes is to expose students to a variety of different experiences. The sixth grade exploratory classes include Band, Choir, Computers, Spanish, STEAM, Forensic Science, Robotics, and Physical Education. All classes stay the same all year long, except for the exploratory classes.

Viking Time

Viking Time is a brief 20 minute period, similar to homeroom, where students work with an assigned teacher to take care of school initiatives, business, and work on academic and non-academic skills. Viking time builds unity in the school building, promotes Haslett pride and teaches good behaviors and work habits.

Homework Lab and Help

From 2:30-3:30 everyday, homework lab runs in the HMS Media Center. This is a time for students to complete homework, get organized, and study. It is staffed by the At-Risk Coordinator and available on a drop-in basis. Additional support and assistance can be provided by students' classroom teachers, the School Counselor, the MTSS Coach, and the At-Risk Coordinator.

Lockers

Past sixth graders have told us that one of their big concerns about middle school has been getting their lockers open. This may be the first time they have used a combination lock. To help ease the stress we offer students opportunities to practice opening their locks and assist students as needed. Students will be assigned their lock and locker on Registration Day in August. Teachers are very understanding during the first weeks of school when a student is late to class due to locker problems. Most students find after a couple of days that opening their lock becomes routine. Therefore, all students must use their lockers properly rather than "rigging" them to stay open. This discourages others from entering lockers other than their own. At no time should a student share their combination with another student. All locker combinations are kept in the main office in case a student forgets their combination.

Homework

Students are expected to come to class fully prepared for learning. This includes bringing pencils, paper, books and other necessary materials.

Assignments are expected to be ready at the beginning of the class period. Late work policies vary from teacher to teacher.

Long-term projects are common throughout the middle school and are a relatively new experience for sixth graders. Students will need to practice time management skills and follow schedules provided by their teachers.

Daily Assignment Planners

Planners are expected to be completed daily. Talk with your child and check his/her daily assignment planner on a regular basis to keep a good understanding about what is happening at school. Monday evening is a good time to sit down with your child and talk about the upcoming week. This is also a good time to check the Homework Page for your child's team as well as their online gradebook on Skyward.

Haslett Website and App

www.haslett.k12.mi.us

Every effort is made to update the sixth grade assignments on a weekly basis. Families with access to the internet can double check assignments or utilize the site if a planner is forgotten at school.

A weekly middle school newsletter will be e-mailed home to parents each Friday. Please make sure that the office has a correct email address. All newsletters and daily announcements are posted on the school website under the "school info" tab.

Absences

Good attendance at school is very important in middle school. If your child is going to be absent, please report the absence online on the HMS Homepage or call the school (339-8233) the morning of the absence and give the following information:

1. Student's name and grade
2. Reason for absence
3. Expected date of return

If your child is out two (2) or more consecutive days for illness homework may be requested when calling in the absence. The homework can be picked up in the office before 3:00 p.m. Homework can be found on our website – www.haslett.k12.mi.us – middle school – teachers pages.

All students are expected to be at school in their assigned classes on time. Students must check in/out at the office prior to leaving or returning to school.

Visitors

All visitors must present identification and be buzzed into the Haslett Middle School office. Visitors must sign in at the main office upon entry to the school and wear a visitor badge.

Medications

If your child is in need of medication during the school day, please contact the main office or visit our website to obtain a form to fill out regarding the medication. All medications, including Tylenol/Ibuprofen, must be stored in the main office, and must be picked up at the end of the school year.

Athletics

Haslett Middle School offers sixth graders the opportunity to participate in cross country, track and field, and wrestling. Students will need to have a sports physical, medical consent form and concussion form to participate in these activities. There is also a \$100 participation fee for the school year. In late April, we offer intramural volleyball and basketball for all interested sixth graders. All other sports are offered the Haslett Community Education or Meridian Township Parks and Recreation.

Skyward Family Access

Family Access is an online service for parents and guardians of students who attend Haslett Public Schools. It allows you to view information about your child such as class schedule, daily attendance, term grades, homework, quiz and test scores, demographic and emergency contact information as well as Skylert Rapid Notification call preferences.

A login and password is required to access these records. To apply for a login name and password, please follow the instructions below:

- Go to Haslett's website: www.haslett.k12.mi.us
- Click on For Parents link on the left side or top of the screen
- Click on the underlined Family Access Application link
- Fill in the requested information and click the Send Now button

After your information has been verified an account will be made and you will receive an email with your login name and password.

Phone Use

Please communicate with your child before school whenever possible. You may call the office to reach your child or give them a message. Students are allowed to use the office phone for emergencies and/or if they are ill and need to go home. Cell phones are only allowed to be used before school, at lunch, and after school. Phones must be turned off and put away during the other times. The cell phone policy will be shared with you and your child at registration.

Dress Code

We take pride in the appearance of our students. Student dress is a factor in the establishment of a positive educational atmosphere. Clothing should be modest, clean, neat, and appropriate for school. Some examples of clothing **not** appropriate to be worn at school include:

Spandex shorts
Boxer shorts
Pajama pants
Short shorts/ skirts

Excessively torn clothing, above fingertips
Open mesh shirts
Cut off t-shirts/bare midriff blouses or shirts

- Hats, other headgear, and coats will not be worn in the building during school hours. Hats and hoods are to be removed upon entering the building.
- Shirts that expose the midriff, have a plunging neckline, or undergarments.
- Shorts or dresses/skirts that do not extend to the fingertips are not to be worn.
- Pants, shorts or skirts must be worn at normal height on the hips and must be secured at the waist. Pants torn above the fingertip are not to be worn.

For safety and health reasons, shoes or sandals must be worn at all times. Any student who does not follow these appearance standards will remain in the office until a change of clothing can be made.

Meal Magic Lunch Account

Students will use their Student Id numbers for their meal magic account. The meal magic number will be on their schedule in the fall. Students will type in their meal magic number after getting their food in one of the serving lines. Sixth grade students tend to get overwhelmed with the variety of food items at the middle school. It is important for you student to try and remember their meal magic number. The cost of a hot lunch is \$2.80 and breakfast is \$1.90. Money may be deposited with our cashier during the school day or you may deposit money online at www.SendMoneyToSchool.com. If you need assistance with breakfast or lunch for your student, please complete a free/reduced lunch application which will be available in the fall. If your child previously received free or reduced meals, a new application must be filled out each year.

Classroom Teachers

Please contact the individual teacher if there is a question or concern about a specific course. You may leave a message at the school office or e-mail the teacher directly. All staff members email can be found on the Haslett Middle School webpage on the bottom right under staff directory.

If the teacher is with students, the call or email will be returned as quickly as possible in most cases within 24 hours.

It's Going to be a Great Year

There are lots of fun things to look forward to in sixth grade including:

- Meeting new friends
- Spirit Week and Homecoming
- New teachers and fun learning experiences
- Field trips
- Band and Choir
- Middle school musical
- Exploratory classes
- And many more exciting opportunities

Important Numbers and Resources

Haslett Middle School: (517) 339-8233 (phone) (517) 339-4837 (fax)

1535 Franklin Street Haslett, MI 48840

www.haslett.k12.mi.us

Principal: Mrs. Newman

Associate Principal: Ms. Woodhams

Counselor: Mrs. Rybicki

Intervention Specialist: Mrs. Pringle

Secretaries: Mrs. Hewitt and Mrs. Wheeler