

## **Charging of School Meals Policy**

The Haslett Public Schools Food Service Department will offer meals that meet the Federal school meal guidelines to all students. Consistent meal account procedures will be established throughout the district to minimize the fiscal burden to the district.

The school meals program is a debt program. Students should have money in their account to purchase meals and ala carte items. Money, check or money orders can be sent to school for deposit or money can be deposited into student's account on line at : [sendmoneytoschool.com](http://sendmoneytoschool.com).

Students in grades K-12 who do not have meal money to pay for their breakfast or lunch are permitted to charge a maximum of three reimbursable breakfasts and lunches once their balance reaches zero. If a student has a charge balance, the school will provide a meal when the student is using money to pay for the current day's meal or future meals.

The charging privilege pertains to complete school meals only. Students who have negative account balances cannot charge a la carte items.

Cashiers will inform students when they get low on funds to let their parents/guardians know that they need more money. Parents/Guardians are notified when there is a balance less than \$5.00 in the student's account. When a student's account falls below zero in their account, the parent or guardian will also receive notification that their student's account is in need of a deposit.

If a student is without meal money on a consistent basis, the administration will investigate more closely and take further action as needed. If financial hardship exists, parents/guardians are encouraged to apply for free or reduced price lunches for their child.

The point-of-sale system tracks all charges and payments. No charging will be allowed the last week of every school year to make certain that all debts are paid in full by the end of the year.

This policy is to comply with Office of Management & Budget Guidance for Grants, per 2 CFR Part 200.426, bad debt (debts which have been determined to be uncollectable), including losses (whether actual or estimated to be uncollectable), including losses (whether actual or estimated) arising from uncollectable accounts and other claims, are unallowable.